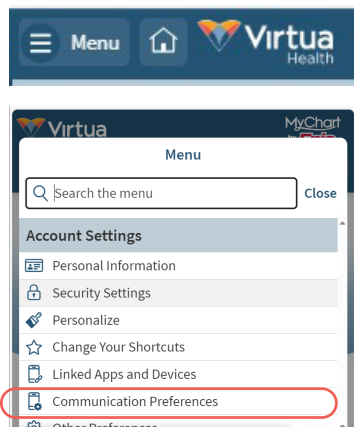
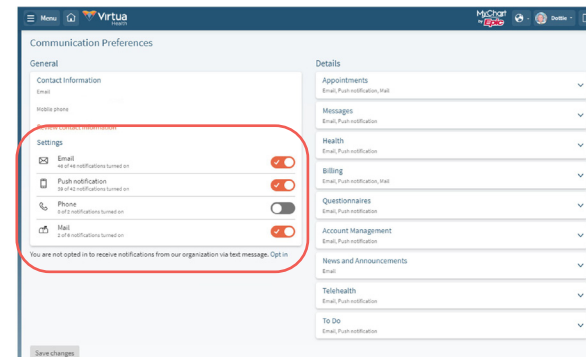




1 Once logged into to your MyChart account, click on **Menu** and then on **Communications Preferences** under **Account Settings**.



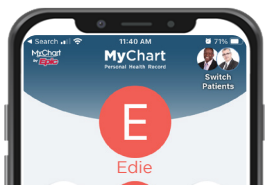
2 Use the toggle/slider to manage your general preferences for email, text, phone, and mail communications.



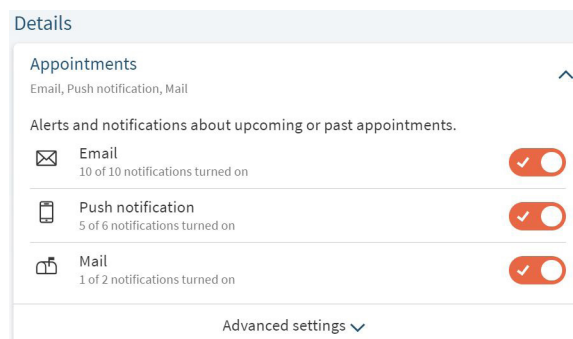
Communications control at your fingertips!

Did you know you can set your own preferences for how you receive alerts about your care through Virtua's MyChart?

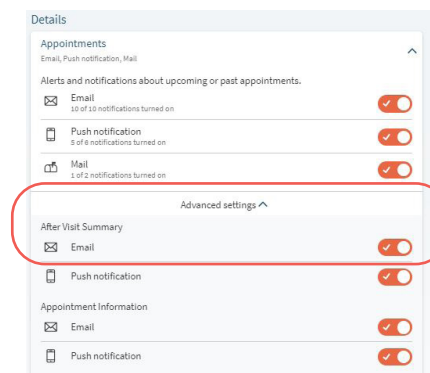
It's easy to choose what types of information you'd like to get notified about, and you can pick the way you'd like to receive these alerts—whether by email, text, phone, or mail. This way, you're in control of which updates you get and how they reach you. Getting started is simple!



3 Under **Details**, select how you want to receive communications for different activities, from appointments, to billing, and more. **You choose!**

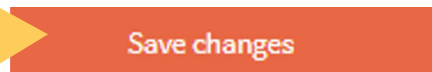


4 Use **Advanced Settings** to make selections for additional alerts and notifications in each category.



You can always change your preferences!

5 Once you are done making your selections, remember to **Save Changes!**



Explore More



Looking to Update How You Receive Notifications From MyChart?
Go to your Communication Preferences to update your notifications preferences for Appointments, Messages, Billing and more.

Go to Communication Preferences